



Agenda

Councillors are hereby summoned to attend a Meeting of the Parish Council on
Tuesday 13th October 2026 at 7:00pm in the Methodist Hall

Members of the public are invited to attend and can make statements or queries by prior written request to the Clerk.

1. Public participation session: Firework display group presentation
2. To receive apologies for absence
3. To receive declarations of pecuniary or other interest from councillors relating to agenda items
Councillors are reminded that any declarations of interest should also be made for persons closely associated with Councillors.
4. To sign, as a correct record, the minutes of the meeting held on 8th September 2026
5. Matters of report arising from the previous minutes not covered on the agenda
6. County and District Councillor reports
7. To receive an update on the hub project and consider any costs relating to hub required to progress the project (chair)
8. To approve the final IT and Bring Your Own Device Policy (RF)
9. To receive an update on the north field development (chair)
10. To consider a traffic survey of Pigeon House Lane with costs shared with Freeland PC (clerk)
11. To consider underwriting of Fireworks Display in the unlikely event of a late cancellation (RF)
12. To consider the proposed Neighbourhood Plan (NHP) Design Code (MF)
13. To agree funding the NHP consultation event on 14th Nov (MF)
14. To discuss adding Go Green Hanborough content to the PC website (clerk)
15. To receive an update on, and discuss online parish communications (ET)
16. To consider transferring HPFA event grant to support purchase of ground's equipment (chair)
17. To discuss the Bowls Club (chair)
18. To review Tennis courts maintenance arrangements (RFO)
19. To review the External Audit Report (RFO)
20. To review Cemetery Fees (RFO)
21. To review parish Grass Cutting Contract (RFO)
22. To carry out Salary review (all)
23. To review Standing Orders, Financial Regulations, Statement of Internal Controls and Code of Conduct (RFO)
24. To agreed and review a new Internal Control Checklist (RFO)
25. To review Risk Assessments (RFO)
26. To discuss potential retirement of RFO and what the PC would like to do going forward (all)
27. To set the Budget for 2027/28 (RFO)
28. Planning (RFO)
Planning applications received, WODC decisions, pending.
29. Financial Matters
 - a) Report from Finance and Other Business Group (RFO)
 - b) Presentation of the monthly financial summary & bank reconciliation (RFO)
 - c) To approve the monthly payment schedule & any necessary transfers between council accounts (RFO)
30. Working Groups:
31. Report of Clerk:
32. Items for inclusion in the Hanborough Herald report
33. Miscellaneous items from Members – for information only
34. Date of the next meeting: Tuesday 10th November 2026 at 7:00pm

A handwritten signature in black ink, reading "JP Gammage".