



Agenda

Councillors are hereby summoned to attend a Meeting of the Parish Council on
Tuesday 11th November 2025 at 7:00pm at the Methodist Hall.

Members of the public are invited to attend and can make statements or queries by prior written request to the Clerk.

1. Public participation session:
2. To receive apologies for absence
3. To receive declarations of pecuniary or other interest from councillors relating to agenda items
Councillors are reminded that any declarations of interest should also be made for persons closely associated with Councillors.
4. To sign, as a correct record, the minutes of the meeting held on 14th October 2025
5. Matters of report arising from the previous minutes not covered on the agenda
6. County and District Councillor reports

7. To consider coopting vacancies on Council
8. To receive an update on the hub project (SN)
9. To consider any costs relating to hub required to progress the project (SN)
10. To receive a report on WODCs latest consultation of the emerging local plan 2043, how it effect's Hanborough upcoming Neighbourhood Plan and HPCs reply statement to WODC on this (MF)
11. To discuss liability for additional ecology report costs (chair)
12. To review tennis court / MUGA maintenance (RFO)
13. To carry out Internal Audit effectiveness review (RFO)
14. To review the External Audit Report (RFO)
15. To review Allotment Rents and Tenancy Agreements (RFO)
16. To review Cemetery Fees (RFO)
17. To review Grass Cutting Contract (RFO)
18. To carry out Salary review (RFO)
19. To set the Budget based on proposal by Finance Working Group (RFO)
20. To consider installing a rubbish bin adjacent to the playfield dugouts (RF/SN)
21. To approve repairs to playground equipment (clerk)

22. Planning Group (RFO)
Planning applications received, WODC decisions, pending.

23. Working Groups: To receive updates on activities
Pavilion Hub; Neighbourhood Plan; Cala field development; Environment; Community and leisure; Highways; Community relations; HR; Community Benefit Group

24. Financial Matters
 - a) Report from Finance and Other Business Group (RFO)
 - b) Presentation of the monthly financial summary & bank reconciliation (RFO)
 - c) To approve the monthly payment schedule & any necessary transfers between council accounts (RFO)

25. Report of Clerk:
26. Miscellaneous items from Members – for information only
27. Date of the next meeting: Tuesday 9th December 2025 at 7:00pm.