

HANBOROUGH

Agenda

Councillors are hereby summoned to attend a Meeting of the Parish Council on
Tuesday 11th March 2025 at 7:00pm at the Methodist Hall.

Members of the public are invited to attend and can make statements or queries by prior written request to the Clerk.

1. Public participation session:
2. To receive apologies for absence
3. To receive declarations of pecuniary or other interest from councillors relating to agenda items
Councillors are reminded that any declarations of interest should also be made for persons closely associated with Councillors.
4. To sign, as a correct record, the minutes of the meeting held on 11th February 2025
5. Matters of report arising from the previous minutes not covered on the agenda
6. County and District Councillor reports

7. To discuss progress on coopting vacancies on Council
8. To report on s106 hub preliminary work funding confirmation (RFO)
9. To receive an update on the hub project planning application (SN)
10. To consider quote for a parish trees duty of care report (clerk)
11. To consider the Blenheim proposal to fund the bin near the station (MF)
12. To renew OALC membership (clerk)
13. To consider resolving to obtain formal independent legal advice on the content and meaning of the Transfer of Title of the Playing Field to the Parish Council dated 22 January 1951, and of any further documents of later date relating to the same matters, with the objective of determining whether the Hanborough Pre-School can be granted a legal tenancy, and if so by whom of that part of the Hanborough Pavilion which they currently occupy or may in the future occupy for the purposes of providing Pre-School facilities and services. (chair)
14. To formalise the Pinsley Meadow (Cala field) working group (all)
15. To discuss arrangements and set date for the Annual Parish Meeting (all)
16. To agree to create a Neighbourhood Plan Working Group database to comply with HPC GDPR rules (MF)
17. To complete the annual review of : Standing Orders, Financial Regulations, Code of Conduct, GDPR Policies (RFO)
18. To complete the annual review of: Insurance Cover, Risk Assessment, Asset Register (RFO)
19. To complete the annual review of: Internal Financial Controls, Reserves Policy, Investment policy (RFO)
20. To review Allotment Rents (RFO)
21. To consider a spend up to £200 on the PC planters around the village (RFO)
22. To consider a spend up to £100 to fill in a hole in a grave in the cemetery (RFO)
23. To review Oxfordshire LGPS Discretionary Policies and the contract for officers (RFO)
24. To review agreed approach to Staff Appraisals (RFO)
25. To discuss safety concerns on the A4095 railway bridge near the station (MF)

26. Financial Matters
 - a) Report from Finance and Other Business Group (RFO)
 - b) Presentation of the monthly financial summary & bank reconciliation (RFO)
 - c) To approve the monthly payment schedule & any necessary transfers between council accounts (RFO)

27. Planning Group (RFO)
 - a) Planning applications received, WODC decisions, pending
 - b) To receive an update on planning applications for large scale developments

28. Working Groups: To receive updates on activities
Pavilion Hub; Neighbourhood Plan; Cala field development; Environment; Community and leisure; Highways;
Community relations; HR; Community Benefit Group

29. Report of Clerk: 100 152 5
30. Miscellaneous items from Members – for information only
31. Date of the next meeting: Tuesday 8th April 2025 at 7:00pm.

J P Gammage